

JEROME C. CAVANAGH
CHRISTOPHER D. DINGELL
SHEILA ANN GIBSON
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MARK T. SLAVENS
JUDY A. HARTSFIELD
JUDGE OF PROBATE
FRANK S. SZYMANSKI
JUDGE OF PROBATE



VIRGIL C. SMITH
CHIEF JUDGE

LESLIE KIM SMITH
PRESIDING JUDGE

RICHARD L. SMART, III
DEPUTY COURT ADMINISTRATOR
JUVENILE DIVISION

THE CIRCUIT COURT
FOR THE THIRD JUDICIAL CIRCUIT OF MICHIGAN
FAMILY DIVISION – JUVENILE

RE: Request for a Confidential Intermediary

The Court is in receipt of your request for a Confidential Intermediary. Adoption Records are maintained in the county where the adoptive parents lived at the time of the adoption. In order to process your request, it is necessary that you provide the following item(s):

- There is a \$20.00 filing fee for the petition. Please make your money order (**NO PERSONAL CHECKS**) payable to Wayne County Clerk. Once the intermediary has been appointed, the Court has authorized him/her to charge \$250.00 plus costs (phone, postage, any documents that might need to be obtained from any agency). This fee is not due until the intermediary has contacted you and the CI will not begin the search until the fee is paid. If you have not made payment after six months, your file will be dismissed and you will need to petition the Court again, requiring an additional \$20.00 filing fee.
- Please provide picture identification and a copy of your birth certificate.
- Please complete the enclosed form(s).
- If you received non-identifying information from an agency, please submit a copy.

Please mail 1) the additional information or fee 2) your letter or request if it was returned to you 3) a copy of this letter to:

Adoptions Unit – Post Adoptions
1025 E. Forest Avenue
Detroit, MI 48207
(313) 833-1880